



High School Visitation Form
St. Joan of Arc

St. Joan of Arc School allows our 8th grade students to shadow at the local high schools for 2 days each year. These are in addition to the two days the students visit as an 8th grade class. We encourage 8th graders to schedule their shadow days when SJA is not in session, as there are numerous days when that is possible. Please note that only 8th graders may be excused from school for the purpose of high school visitation.

For ALL shadow dates when St. Joan of Arc is in session:

1. The top half must be filled out and signed by an SJA official **before** the visit day.
2. The bottom portion must be signed by a high school official and filled out and returned to the school **the day after the visit.**

Failure to fill out this form will result in an unexcused absence and zeros will be given for any missing work, quizzes, and tests. The days that St. Joan of Arc are not in session would be the most preferred days for your student to shadow the area high schools .

APPROVED "SHADOW DAY" FORM - FILLED OUT AND APPROVED PRIOR TO THE DAY

Student Name:	
High School the student will visit:	
Date of Visit:	
Parent Signature:	

School Official Initials: _____ Date: _____

The section below must be completed by an official at the high school where the student is visiting in order for the absence to be excused.

The student named above is absent from our school and visiting at your high school on the date listed. Please complete this portion of the form, indicating that the student has been in attendance at your high school on the date listed above. Thank you!

Time In:	Time Out:
Name/Title of School Official (please print):	
Signature of School Official:	
Date:	Phone Number: